

City Council  
December 13, 2023  
5:30 pm

The Atlantic City Council met in special session for a work session and new member orientation in the Council Chambers at City Hall with Mayor Garrett presiding. Upon roll call, the following were present: Mayor Garrett, Council Member Behrens, Council Member Halder, Council Member Brink, and Council Member Otte, City Administrator Lund, City Clerk Barrick. Also present were new incoming Council Members Kennedy, McDermott, and Sarsfield. Absent were Council Members Sisco, McCurdy and Hartkopf.

Motion by Brink; second by Halder to approve agenda as posted. All ayes. Motion carried.

Council recited the Pledge of Allegiance.

Mayor Garrett welcomed the new incoming council members.

City Administrator Lund introduced himself and gave his background information. He outlined how the City puts together the budget; as well as goals for each budget. Lund also discussed the City's Urban Renewal Area and its TIF programs. Lund reviewed the Comprehensive Plan and Zoning Regulations and discussed a budget workshop to be held in February.

City Clerk Barrick introduced herself and gave her background information. She advised the new council members of where items were that they will need and discussed the payroll forms that would need to be completed. Barrick then review the organizational chart, conflicts of interest, council pay and reimbursements, council processes and procedures, errors and omissions policy, state legislative contact information, the City ordinance pertaining to Council powers and duties and commonly used acronyms.

Mayor Garrett encouraged new council members to take a tour of every city department, and to review the last 3-6 months of council minutes. She also encouraged new council members to take training provided by Homeland Security. She advised that department heads will be in attendance at the council meeting on December 20<sup>th</sup> to introduce themselves.

Mayor Garrett announced that a new Code Enforcement Officer (new position) had been hired and will be starting the last week in December. She also informed the Council that they would be reviewing changes to the current parking ordinances as the city is experiencing parking issues.

Council Member Otte encouraged all Council members to hold "listening sessions" with their ward constituents; city would like to see dates set by March 1<sup>st</sup>.

Mayor Garrett shared two emails with the Council – key phrases were "The Cost of Doing Nothing" and "Economic Vitality".

Lund outlined a proposed development incentive.

Barrick advised of a hearing regarding current litigation.

Lund stated that there were no protocols regarding communication directly with staff; council is encouraged to contact staff directly. He also encouraged council members to directly contact each other in the event that they had an issue with each other.

Mayor Garrett distributed the proposed assignments for the City's Boards, Commissions, and Committees. She asked that if council members felt they could not serve on the assigned board, commission, and/or committee to contact her.

Motion by Behrens; second by Halder to adjourn at 6:08 p.m. All ayes. Motion carried.

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Grace N. Garrett, Mayor

ATTEST: \_\_\_\_\_  
Barb Barrick, City Clerk